



MINISTRY OF ECONOMY

CIRCULAR MEMORANDUM

From: Permanent Secretary for Economy

Phone: 3307011

To: All Permanent Secretaries

File: FIN21/2/6

Subject: Engagement of Government Agencies for works

Date: 01 March 2019

This circular memorandum replaces the 'Engagement of Government Agencies for works' circular memorandum issued on 12 June 2013.

The following procedures are effective immediately:

1. Agencies can request for the use of another Government Agency where procurement of works is concerned when:
 - it is impractical to call a tender for the procurement of works in accordance with regulation 30 sub regulation (1) of the Procurement Regulations 2010; and/or
 - the procurement qualifies as an emergency purchase under regulation 32 of the Procurement Regulations 2010.
2. Request for approval to use other Government Agencies for works must be submitted to the Hon. Minister for Economy through the Fiji Procurement Office.
3. A Memorandum of Agreement (MoA) shall be signed by both parties prior to commencement of works if approval is granted.

Agencies are to note that such requests are limited to procurement of works valued at \$50,001 and above.

For further details, please contact the Head of Procurement, Ministry of Economy on saimoni.veramu@economy.gov.fj

Thank you

A handwritten signature in black ink, appearing to read 'Makereta Konrote'.

Makereta Konrote

Permanent Secretary for Economy

As per distribution:

Official Secretary, Office of the President
Permanent Secretary, Office of the Prime Minister
Solicitor General, Office of the Attorney General
Permanent Secretary, iTaukei Affairs
Permanent Secretary, Defence and National Security
Permanent Secretary, Employment, Productivity & Industrial Relations
Permanent Secretary, Foreign Affairs
Auditor General, Office of the Auditor General
Supervisor of Elections, Fijian Elections Office
Secretary General, Parliament
Permanent Secretary, Justice
Commissioner, Fiji Corrections Service
Permanent Secretary, Civil Service
Permanent Secretary, Rural and Maritime Development and National Disaster Management
Commander, Republic of Fiji Military Force
Commissioner, Fiji Police Force
Permanent Secretary, Education, Heritage and Arts
A/Permanent Secretary, Health and Medical Services
Permanent Secretary, Local Government
Permanent Secretary, Housing and Community Development
Permanent Secretary, Women, Children and Poverty Alleviation
Permanent Secretary, Youths and Sports
Permanent Secretary, Agriculture
Permanent Secretary, Fisheries
Permanent Secretary, Forests
Permanent Secretary, Lands and Mineral Resources
Permanent Secretary, Industry, Trade and Tourism
Permanent Secretary, Sugar Industry
A/Permanent Secretary, Infrastructure and Transport
Permanent Secretary, Waterways and Environment
Chief Registrar
Director, Public Prosecutions
Director, Information
Director, Communications
Manager, Information Technology and Computing Services
Director, Environment
Director, Immigration
Director, National Disaster Management
Director, Energy
Director, Mineral Resources
Director, Meteorological Services
Director, Government Shipping Services
Government Archivist
Director, Heritage and Arts