



# Ministry of Finance, Strategic Planning, National Development and Statistics

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Ro Lalabalavu House, 370 Victoria Parade, Suva

18 August, 2023

To: The Permanent Secretaries and Heads of Department

**Re: Tender No. RFT 9/2023 – Supply of Paper Hygiene & Other Associated Products for Whole of Government**

The Government Tender Board in its flying minute No. 53/2023 held on 14/8/2023 approved the abovementioned contract to various suppliers tabulated below on open/rate basis "as when required" for a period of three (3) years. (**Refer to appendix 1 for pricing details**)

Lot 1- Paper Hygiene (Toilet Paper) Suppliers	
1.	Kaks Marketing (Fiji) Pte Limited
2	Paper Source (Fiji) Pte Limited
3	Eco Clean(Fiji) Limited
4	Asaleo Care (Fiji) Pte Limited
5	Gosal Distributors Pte Limited T/A South Pacific Waste Recyclers

Lot 2- Other Associated Hygiene Products Suppliers	
1	Kaks Marketing (Fiji) Pte Limited
2	Paper Source (Fiji) Pte Limited
3	Eco Clean(Fiji) Limited
4	Narseys Plastics Industries Pte Limited
5	Rentokil Initial Pte Limited
6	Asaleo Care (Fiji) Pte Limited
7	Jignasha Patel T/A Lami Chemist
8	Sonal Shivneel Naiker T/A Quality Distributors and Office Supplies

The award is open rate basis hence Ministries and Departments may purchase from any approved supplier.

While the award is on open rate basis, agencies are to be mindful of their budget in selecting the preferred suppliers and ensure value for money is achieved for every purchase. Value for money is the most advantageous of cost, quality and sustainability to meet requirements within the required time.

The contract is effective from **18 August, 2023** and will expire on **18 August, 2026**. A detailed rate of the individual items is attached.

Ministries & Departments should engage the approved supplier on "as and when" required basis by issuing a purchase order. Officers are reminded of Section 35 of the Procurement Regulations 2010 where they are obliged to procure from the approved Government Contractors.

Ministries & Departments are required to plan their ordering and place orders in advance to allow the supplier to prepare collective orders and to ensure that payments of such purchase is made within 30 days of receipt of goods.

Officers who are involved in the procurement for their respective agencies are required to maintain a detailed record and monitor the performance of the supplier(s) during the contract period. Any complaints regarding the supplier(s) must be officially corresponded to the Head of Procurement (Fiji Procurement Office) or call our feedback team on 3221234.

Kindly bring the contents of this letter to the attention of all officers involved in procurement and facilitation of payments for the above-mentioned contract.

The contact person and details of the awardee are as follows:

	Supplier Details	Contact Name	Landline/ Mobile	Email Address	Location/ Address
1	Kaks Marketing (Fiji) Pte Limited	Krishneel Nadan	3384220/ 7771492	krishneel@kaks.com.fj	12 Auto City Place, Raiwaqa
2	Paper Source (Fiji) Pte Limited	Atesh Kumar	9950305/ 9997152/ 842851	<a href="mailto:sales@papersourcefiji.com">sales@papersourcefiji.com</a> <a href="mailto:raj@papersourcefiji.com">raj@papersourcefiji.com</a>	18 Sautama St, Lautoka
3	Eco Clean(Fiji) Limited	Shelvin Kishore	3386998/ 9993938	info@ecocleanfiji.com	32 Dabea Lane, Valelevu
4	Narseys Plastics Industries Pte Limited	Atish Sharma	3391688/ 9921230	tue@narseysplastic.com.fj	77 Cakobau Rd, Domain Rd, Suva
5	Rentokil Initial Pte Limited	William Otterbech	3340000	william.otterbech@rentokil-initial.com	Lot15 Kaua Road, Laucala Beach Estate
6	Asaleo Care (Fiji) Pte Limited	Bhupendra Kishore	3410011/ 9995553	Bhupendra.Kishore@essity.com	Vishnu Deo Rd, Nakasi
7	Jignasha Patel T/A Lami Chemist	Avinay Avit Kumar	3363345/ 9271757	iamichemist@yahoo.com	58 Marine Drive Lami
8	Sonal Shivneel Naiker T/A Quality Distributors and Office Supplies	Sonal Naiker	9988740/ 2841849	qualitydistributors01@gmail.com	180 Ratu Mara Rd, Rizvy Complex, Samabula Suva
9	Gosal Distributors Pte Limited T/A South Pacific Waste Recyclers	Sanjay Kirpal	3341115/ 9908584	<a href="mailto:spwr@cjsgroup.com.fj">spwr@cjsgroup.com.fj</a> <a href="mailto:sanjay.k@cjsgroup.com.fj">sanjay.k@cjsgroup.com.fj</a>	5 Bulei Rd, Laucala Beach Estate, Suva

The Fiji Procurement Office looks forward to your cooperation and compliance to this contract.

Ministries and Departments seeking further clarification regarding the above may visit our FPO website [www.fpo.gov.fj](http://www.fpo.gov.fj). Alternatively, you may contact us on [fposupport@economy.gov.fj](mailto:fposupport@economy.gov.fj) or call 3221235.



**Waisea Uluivanuavatu (Mr.)**  
*for* **Permanent Secretary for Finance, Strategic Planning, National Development  
& Statistics**