

# MINISTRY OF FINANCE, STRATEGIC PLANNING, NATIONAL DEVELOPMENT AND STATISTICS

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Website: [www.finance.gov.fj](http://www.finance.gov.fj) Email: [FinanceInformation@finance.gov.fj](mailto:FinanceInformation@finance.gov.fj)  
Ro Lalabalavu House, 370 Victoria Parade, Suva

25<sup>th</sup> February, 2024

To: The Permanent Secretaries and Heads of Department

Re: **Tender RFT No: 99/2023: Publication of Government Advertisements and Notices in Print Media for 3 years for Whole of Government - Fiji Procurement Office**

The Government Tender Board in its flying minute No.7/2024 held on 04/03/2024 approved the abovementioned contract to various suppliers tabulated below based on rate basis “as and when required” for a period of three (3) years.

#	Approved Suppliers
1	SUN (FIJI) NEWS LIMITED
2	FIJI TIMES PTE LIMITED

Ministries and Departments (**agencies**) have the flexibility to choose their approved preferred service provider within the pre-negotiated rate base structure. While the award is on rate basis, agencies are to be mindful of their budget in selecting the preferred suppliers and ensure value for money is achieved for every purchase. Value for money is the optimal balance of cost, quality services and sustainability to meet required time.

The contract is effective from **22<sup>nd</sup>, March, 2024** and will expire on **22<sup>nd</sup>, March, 2027**. A detailed rate of the individual items is attached.

Ministries & Departments should engage the approved supplier on “as and when” required basis by issuing a purchase order. Officers are reminded of Section 35 of the Procurement Regulations 2010 where they are obliged to procure from the approved Government Contractors.

To ensure timely payments within 30 days, all Ministries and Departments are encouraged to submit their advertising requests well in advance. This allows suppliers ample time to prepare invoices, streamlining the payment process.

Officers who are involved in the procurement for their respective agencies are required to maintain a detailed record and monitor the performance of the supplier(s) during the contract period. Any complaints regarding the supplier(s) must be officially corresponded to the Head of Procurement (Fiji Procurement Office) or call our feedback team on 3221243.

Kindly bring the contents of this letter to the attention of all officers involved in procurement and facilitation of payments for the above-mentioned contract.

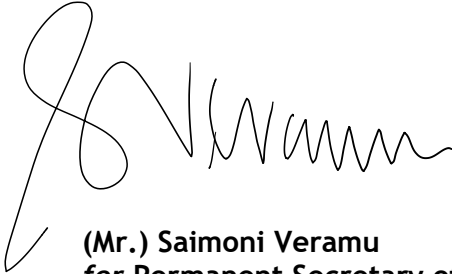
The contact person and details of the awardee are as follows:

Company	Contact Name	Phone Contact	Email
<b>SUN (FIJI) NEWS LIMITED</b>	Mrs. Rachna Lal (Manager Advertising & Business Development)	9260 990 3307 555	<a href="mailto:rachnal@fijisun.com.fj">rachnal@fijisun.com.fj</a>
<b>FIJI TIMES PTE LIMITED</b>	Mrs. <b>Christine Lyons</b> (General Manager)	7754002 3304111	<a href="mailto:christine.lyons@fijitimes.com.fj">christine.lyons@fijitimes.com.fj</a>

The Fiji Procurement Office looks forward to your cooperation and compliance to this contract.

Ministries and Departments seeking further clarification regarding the above may contact Ms. Krishnika Prasad Ph. 3221331 or email to [krishnika.prasad@finance.gov.fj](mailto:krishnika.prasad@finance.gov.fj)

Yours Sincerely,

A handwritten signature in black ink, appearing to read 'Saimoni Veramu', with a large, stylized initial 'S'.

**(Mr.) Saimoni Veramu**  
**for Permanent Secretary of Finance, Strategic Planning, National Development and Statistics**

