



MINISTRY OF ECONOMY

P.O Box 2212, Government Buildings, Suva, Fiji; Tele: (679) 3307011, Fax: (679) 3308654 Website: www.economy.gov.fj Email: EconomyInformation@economy.gov.fj
Ro Lalabalavu House, 370 Victoria Parade, Suva

6th July, 2021

To: The Permanent Secretaries and Heads of Department

Re: Tender No. RFT 63/2021 (1) – Supply of Roofing Products for Whole of Government

The Government Tender Board in its flying minute No. 34/2022 held on 4/06/2022 approved the abovementioned contract to various suppliers tabulated below on open/rate basis “as when required” for a period of two years (2) years.

#	Approved Contractors
1	Roofing Profiles (Fiji) Pte Ltd
2	Vinod Patel and Company Pte Limited

The award is open rate basis (not restricted to one supplier) hence Ministries and Departments may purchase from any approved supplier.

While the award is on open rate basis, agencies are to be mindful of their budget in selecting the preferred suppliers and ensure value for money is achieved for every purchase. Value for money is the most advantageous of cost, quality and sustainability to meet requirements within the required time.

The contract is effective from **6 August, 2022** and will expire on **7 August, 2024**. A detailed rate of the individual items is attached.

Ministries & Departments should engage the approved supplier on “as and when” required basis by issuing a purchase order. Officers are reminded of Section 35 of the Procurement Regulations 2010 where they are obliged to procure from the approved Government Contractors.

Ministries & Departments are required to plan their ordering and place orders in advance to allow the supplier to prepare collective orders and to ensure that payments of such purchase is made within 30 days of receipt of goods.

Officers who are involved in the procurement for their respective agencies are required to maintain a detailed record and monitor the performance of the supplier(s) during the contract period. Any complaints regarding the supplier(s) must be officially corresponded to the Head of Procurement (Fiji Procurement Office) or call our feedback team on 3221234.

Kindly bring the contents of this letter to the attention of all officers involved in procurement and facilitation of payments for the above-mentioned contract.

The contact person and details of the awardee are as follows.

Company	Contact Name	Phone Contact	Email
Roofing & Profiles (Fiji) Ltd	Mr. Bhavesh Kumar (General Manager)	6674633 9999300	bhavesh@rcmanubhai.com.fj
Vinod Patel and Company Pte Limited	Mr. Imran Ali (Manger Trade)	9907242	imran@vinodpatel.com.fj

The Fiji Procurement Office looks forward to your cooperation and compliance to this contract.

Ministries and Departments seeking further clarification regarding the above may contact Mr. Waisea Uluivanuavatu Ph. 3221235 or email to waisea.uluvanuavatu@economy.gov.fj



Petrina Underwood (Ms.)
for Permanent Secretary Economy